

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of the Parks, Recreation and Cultural Resources Commission.

Date of Meeting: Monday January 7, 2002

Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd.,
Rooms 7&8

I. Roll Chairperson McGuire called the meeting to order at 7:00PM.

Commissioners Present: Krommenhock, Ku, Mackenzie, Mohsin, Munzel and Tuason

City Council Member Present: Council Member Patricia Dixon

City Staff Present: Bonnie Greiner, Recreation Services Manager, Renee Lorentzen, Public Services Assistant II

II. Alternates Alternate Ku was seated

III. Flag Salute The Chair led the Commission in the Pledge of Allegiance.

IV. Minutes **MOTION** to approve the Minutes of December 3, 2001.

M/S: Krommenhock/Tuason

Ayes: All

V. Agenda MOTION to approve the January 7, 2002 Agenda.

M/S: Munzel/Tuason

Ayes: All

VI. Announcements/Correspondence

Bonnie Greiner, Recreation Services Manager announced the distribution of the Community Calendar and the Connection Magazine in this month's Milpitas Post to Milpitas Residents. She concluded by announcing the upcoming CPRS Conference and referred the

Commission to the related handout.

VII. Staff Reports/Program Reports

Recreation Services Manager, Greiner reviewed the Departments monthly program report with the Commission, Highlighting the success of the Aquatics, Sports Center Membership, and Stay and Play Programs and the Senior and Teen activities.

VIII. Citizen's Forum

No persons from the Public were present.

IX. New Business

1. Election of Officers

The Chair opened up the floor for nominations for Chair.

MOTION to nominate Commissioner Munzel.

M/S: Krommenhock/Tuason Ayes: All

Chairperson Munzel opened up the floor for nomination for Vice-Chair.

MOTION to nominate Commissioner Mohsin.

M/S: Mackenzie/McGuire Ayes: All

2. CPRS Conference

Recreation Services Manager, Greiner, told the Commission that in the past, all Commissioners' were budgeted to attend the CPRS Conference. Due to the current economic state of the City, all training and travel requests are being closely monitored. This year's CPRS Conference will be April 3-6, 2002 in Los Angeles, California. Manager Greiner said that it is up to the Commission as to who goes, whether it be all Commissioners or a few representatives.

Commissioner McGuire stated that he felt that there should be a couple representatives from the Commission attend as there are many beneficial classes and topics discussed. Commissioner's Mackenzie, Ku and Mohsin expressed interest in going to the Conference.

Recreation Services Manager, Greiner, asked that those

Commissioners who will be attending the Conference notify either herself or Renee Lorentzen by January 15, 2002 and the proper procedures will be started.

3. Community Garden Update

Recreation Services Manager, Greiner, reported all was status quo. She asked the Commission if it was their desire to have a staff person present at meetings to give status reports or if written reports were sufficient. The Commission responded that written reports are sufficient.

Commissioner McGuire asked if there was any update on the Calaveras Ridge Park Plan. Manager Greiner stated that the Calaveras Ridge Park Plan now involves the City Attorney and several City Planners. The Commission suggested that the item be placed on the March Agenda.

X. Subcommittee Reports

No reports

XI. Liaison Reports

1. City Council

Council Member Dixon reported that construction with City Hall is fine and secured. Council is pleased and proud of the City staff who are taking the lead on this project. State inspectors will be visiting on January 10 to inspect the elevator. The move-in date is still undecided.

Council Member Dixon informed the Commission that the City is in a hiring freeze and is closely monitoring the budget. The City will be suing the City of San Jose. The City of Milpitas is against the Power Plant and the power lines they want to put in the towers along McCarthy Ranch.

The 4th of July Parade and Fireworks have been approved. Advertisements to the community and local vendors will be sent out shortly.

2. Community Advisory Commission

Commissioner Mohsin reported that the CAC is reviewing the Safe Program and encourages all community members to be involved.

3. Planning Commission

Commissioner Tuason reported that a permit request for a Nightclub at the Great Mall has been denied. They have appealed to City Council. It was the opinion that the two-story nightclub would create excessive noise and traffic and surrounding Great Mall residents are against it. The Farmers Market has requested a year round permit.

6. Milpitas Historical Society

Commissioner Munzel reported that the Society's Christmas party had 30 people. They will be meeting on January 9, 2002 and will be holding officer elections. Commissioner McGuire added that the History of Alumn Rock Park would be discussed at the next meeting at the Milpitas Library at 7:00PM in the Community Room.

XII. Future Agenda Items

- VIP Plan Overview
- Master Plan Presentation
- Easter Egg Hunt – First Presbyterian Church
- Higuera Adobe Open Space Act

XIII. Adjournment

There being no further business the meeting was adjourned at 7:55 PM to the next regularly scheduled meeting on February 4, 2002. At 7:00 PM.

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Joint Meeting – Bicycle Transportation Advisory Committee
Regular meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: Monday, February 4, 2002

Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd.,
Rooms 7&8

I. Roll Chairperson Munzel called the Joint meeting to order at 7:03PM.

Commissioners Present: Gill, Krommenhock, Ku, MacKenzie, Mathur, McGuire and Mohsin.

Commissioners Absent: Tuason

City Council Member Present: Council Member Patricia Dixon

City Staff Present:
Bonnie Greiner, Recreation Services Manager
Renee Lorentzen, Public Services Assistant II
Arlene De Leon, Traffic Engineer
Carol Randisi, Senior Maintenance Supervisor
Gail Seeds, Project Manager
Donna Granlund, Deputy Clerk

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance.

III. Alternates Alternate Ku was seated

IV. Joint Meeting – Bicycle Transportation Advisory Committee

1. Berryessa Creek Trail Reach 3 Pedestrian Bridge

Carol Randisi, Senior Maintenance Supervisor, began the meeting by providing background for both Commissions. After flooding in 1997, the County of Santa Clara started conducting flood analyses within the

cities. The City of Milpitas received funding from VTA in the amount of \$375,000 to build and design the Reach 3 Pedestrian Bridge. There is a (2) year availability to spend the funds awarded. The City has brought this issue to the Parks, Recreation and Cultural Resources Commission and the Bicycle Transportation Advisory Committee for approval on the design and production of the bridge. Gail Seeds, Project Manager, added that the bridge would be (5) feet higher than the current levy in order to control flooding.

Gail Seeds, Project Manager, presented three alternate proposals that City staff had previously reviewed and recommended that the Commission approve Alternate No. 3. Alternate No. 3 has the bridge crossing from Paseo Refugio to Milpitas Town Center. The bridge would lead into an already existing 3 way stop that is deemed safe and appropriate for pedestrian crossing.

PRCRC Commissioner McGuire asked if the bridge would be wide enough and have the strength to hold City vehicles. Gail Seeds, Project Manager, answered that those specifications were standard on a bridge. BTAC member Means asked if the City was considering using part of the funding for the Berryessa Creek Trail. Arlene DeLeon answered that there were potential conflicts with the trail at this point. Due to the timeline of fund availability, the City was only considering the Bridge.

BTAC Chair Reisinger asked what the cost would be. Gail Seeds responded that the cost had not been finalized. The cost \$175,000 estimate of the bridge, did not include entry treatments, retaining walls, etc.

PRCRC Commissioner Mohsin asked if privacy for surrounding residents was an issue. Arlene DeLeon answered that it wasn't since the bridge faced parking and public lots only. BTAC member Zeise questioned if the bridge was for both walking and bicycling. Arlene DeLeon responded that it would be used for both.

MOTION to approve Alternate No. 3.

M/S: Means/Gill

Ayes: All

V. Readjourn to Public Session

PRCRC Chairperson Munzel adjourned the Joint meeting to the regular Parks, Recreation and Cultural Resources Commission meeting.

VI. Approval of Minutes

Chairperson Munzel asked that a correction be made to the January 7, 2002 minutes, Page 3, Item 6, Paragraph 1, "Commissioner MacKenzie..." should read "Commissioner Munzel".

MOTION to approve the minutes of January 7, 2002 as amended.

M/S: McGuire/Krommenhock

Ayes: All

VII. Approval of Agenda

MOTION to approve the February 4, 2002 Agenda.

M/S: Krommenhock/McGuire

Ayes: All

VI. Announcements/Correspondence

Council Member Dixon reiterated that she hoped all the Commissioners who attended the Commissioner Recognition Dinner enjoyed themselves. The Planning Commission held interviews for its vacant Commissioner and Alternate positions. Work on the City Hall Project is proceeding nicely and the City Employee Team is doing a great job.

Bonnie Greiner, Recreation Services Manager distributed ECO Passes to the Commission. She informed the Commission that any Commissioner who would like to use the ECO Pass and who doesn't have a City ID will be contacted about the days and times in which they can make an appointment. The following Commissioners indicated that they would like a City ID:

*Munzel
McGuire
Mathur
Gill
Ku
Krommenhock*

Commissioner MacKenzie announced the SunnyHills Annual Astronomy Night would be held on March 15. The event is being co-sponsored by Curtner PTA and

possibly Weller PTA.

Commissioner Mathur, newly appointed Alternate, introduced himself to the Commission and expressed his pleasure in being on the Commission.

VIII. Citizen's Forum

There were no persons from the public present.

XI. New Business

1. First Presbyterian Church Annual Easter Egg Hunt

The First Presbyterian Church of Milpitas requested the use of Sinnott Park March 30, 2002 from 8AM – 3PM to hold their Annual Easter Egg Hunt, open to the public.

MOTION to approve the Annual Easter Egg Hunt.

M/S: McGuire/Krommenhock

Ayes: All

2. Childcare Grant Fund Request

ChildCare Coordinator Toby Librande recommended to the Commission that grants of \$250.00 be awarded to both Ms. Ligon and Ms. Ruiz individually.

MOTION to approve ChildCare grants of \$250 to Ms. Ligon.

M/S: Krommenhock/Gill Ayes: All

MOTION approve to ChildCare grant of \$250 to Ms. Ruiz.

M/S: McGuire/Krommenhock

Ayes: All

3. Youth Sports Assistance Fund Request – Evan Meisner

Evan Meisner requested \$259.00 to offset the cost of competing in the National BMX Biking in Reno, Nevada on January 12, 2002. Evan Meisner showed his Trophy

to the Commission and was in full uniform.

MOTION to approve the Youth Sports Assistance Fund Request for Evan Meisner in the amount of \$259.00.

M/S: MacKenzie/McGuire

Ayes: All

4. Dog Park

The Commission reviewed the enclosed Memo from Craig Wisneski, Maintenance Supervisor.

NRF.

5. Community Garden Update

The Commission reviewed the enclosed monthly report and photos. The Commission asked if there was any progress on the Garden Subcommittee. Commissioner Krommenhock asked if the Milpitas Unified School District was going to be involved with the subcommittee. Recreation Services Manager, Greiner said that the School District doesn't want any involvement and that the City is still reviewing whether or not a subcommittee will be formed.

NRF.

XII. Subcommittee Reports

No reports

XIII. Liaison Reports

5. Youth Advisory Commission

Family drive-in Night
March 15 7PM
Milpitas Community Center

6. Milpitas Historical Society

Installation Dinner
February 8
Summit Point Golf Course

7. Cultural Arts Commission

- New Phantom Art Gallery Artist displayed in the

- Milpitas Community Center Lobby.
- Stage Dedication to Marsha Schneider
- CASP Grant review
- Workshop in March

XIV. Future Agenda Items

- Childcare Master Plan - March
- Sports Center Participant Statistics – April

XV. Adjournment

There being no further business the meeting was adjourned at 8:17PM to the next regularly scheduled meeting on March 4, 2002 at 7:00PM.

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of the Parks, Recreation and Cultural Resources Commission.

Date of Meeting: Monday March 4, 2002

Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd.,
Rooms 7&8

I. Roll Chairperson Munzel called the meeting to order at 7:00PM

Commissioners Present: Gill, Krommenkock, Ku,
MacKenzie, Mohsin, Tuason

and Alternates Ku and Mathur

City Council Member Present: Council Member Patricia Dixon

City Staff Present: Bonnie Greiner, Recreation Services Manager, Renee Lorentzen, Public Services Assistant II

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance.

III. Alternates No Alternates were seated

IV. Minutes Chairperson Munzel made correction to Page 4, Item XII. Subcommittee Reports "5. Youth Advisory ... 7.Cultural Arts", should be listed under Item XIII. Liaison Reports.

MOTION to approve the Minutes of February 4, 2002 as amended.

M/S: McGuire/Mohsin

Ayes: All

V. Agenda Chairperson Munzel amended the Agenda of March 4, 2002 to reflect Item V. Agenda and under Item VIII.

New Business 1. Youth Sports Assistance Fund Requests, the spelling of Martin McKeefery be corrected.

MOTION to approve the Agenda of March 4, 2002 as amended.

M/S: Mohsin/McGuire

Ayes: All

VI. Announcements/Correspondence

Commissioner MacKenzie announced and invited the Commission to the Sunnyhills Astronomy Night on March 15 from Dusk to 11PM, at the Milpitas Community Garden footpath off Dixon Rd. and Weller Elementary. Commissioner MacKenzie announced that the next Community Breakfast would be hosted by the Sikh Foundation with a guest Speaker from the President of the Milpitas High School Sikh Association.

Commissioner Mohsin invited the Commission to a Black History Celebration hosted by the Black Student Union on March 7th at 8PM at the Milpitas High School Theatre.

Recreation Services Manager, Bonnie Greiner, announced the following upcoming Special Events:

- Family Drive-In Night March 15th
- Arbor Day April 20th
- Global Village May 18th
- Teen Talent Show May 17th

VII. Citizen's Forum

None

IX. New Business

1.1 Youth Sports Assistance Fund Requests: McKeefery/Guglielmo

Joshua Guglielmo requested \$500.00 to offset the cost of competing in the Gymnastics Region I Championships in Honolulu, Hawaii, April 2-5, 2002. Joshua Guglielmo's parents were in attendance to answer any questions the Commission had.

Commissioner Tuason asked if the airfare rate listed was Round Trip or One Way. Mrs. Guglielmo answered that it was Round Trip. She said she was able to make Hotel Reservations for less than is listed on the application

making her total for airfare and hotel \$620.00. When she filled out the Travel Information sheet she was using average prices on the Internet.

MOTION to approve the Youth Sports Assistance Fund Request for Joshua Guglielmo in the amount of \$500.00.

M/S: Krommenhock/MacKenzie

Ayes: All

Martin McKeefery arrived to the meeting at 7:30PM while the Commission was hearing the Child Care Master Plan presentation. Action was taken on his request after Item VIII. New Business, 3. "Child Care Master Plan", to now be referred to under **Item 1.2.**

2.1 Child Care Grant Fund Request Mena/Chaney

Elena Mena requested \$300.00 to offset the cost of purchasing outdoor playground equipment. Toby Librande, Child Care Coordinator, recommended that the maximum amount of \$250.00 be awarded.

MOTION to approve the Child Care Grant in the amount of \$250.00 to Elena Mena.

M/S: Tuason/Gill

Ayes: All

Janice Chaney arrived to the meeting at 7:30PM while the Commission was hearing the Child Care Master Plan presentation. Action was taken on her request after Item VIII. New Business, 3. "Child Care Master Plan", to now be referred to under **Item 2.2.**

3. Child Care Master Plan

Toby Librande, Child Care Coordinator, presented a short history regarding the Child Care Master Plan and the Child Care Task Force. In 1991, the Milpitas City Council requested an RFP to hire a consultant to research the child care needs of the Milpitas Community. Bay Area Economics looked at two aspects of Child Care – Policies and Procedures and the City as a model employer.

In 1994 it was decided that the City would do direct implementation of strategies to improve child care in

Milpitas.

In 1999, the Milpitas City Council requested an update on the status of Child Care.

The Child Care Task Force was created with two focus areas 1) Strategies to enhance child care offered in Milpitas and 2) What the City of Milpitas can offer as an employer. From November of 1999 to 2001, the Child Care Task Force met monthly focusing on the following tasks:

- Defining child care for the purpose of the Master Plan
- Establishing the need for community input
- Devising methods for gathering community input
- Conducting community meetings
- Surveying local businesses and parents
- Interpreting the community input data
- Creating the vision and goal statements
- Identifying components of child care to be included
- Approving the final Master Plan

The Child Care Task Force held (4) Community meetings and (1) Business meeting. The meetings started by showing a video and dividing into discussion groups to conduct discourse on given topic questions.

The Vision Statement and Long-range Goal were finalized:

Vision Statement:

Quality Child Care: an investment in the future of children, families and our community.

Long-range Goal:

Every child and family has access to affordable, safe, quality child care.

In conclusion, the Child Care Task Force used community input to define all the components as guiding principals and action steps, found in the draft of the presented Child Care Master Plan before the Commission.

Chairperson Munzel commented that the draft was wonderful and well put together. He especially liked the drawings that the children had made and found the Implementation Matrix a useful tool.

Chairperson Munzel said that he received a couple phone calls and a letter about the Acknowledgments page in the Draft Master Plan. The concerns were that names of people who had participated were not listed. Chairperson Munzel said he was willing to have anyone and everyone who participated included.

Council Member Dixon asked whom the people were that had called with concerns about the Acknowledgments page. Chairperson Munzel said that the people who had called had asked that their names not be disclosed. Recreation Services Manager, Bonnie Greiner presented the Chair with a fax memo from Yollette Merritt, representing Community Arts & History Support Family Institute, asking that CAHS Family Institute be added to the Task Force list of participating organizations. Chairperson Munzel read the fax memo aloud to the Commission. Child Care Coordinator, Toby Librande informed the Commission that Yollette Merritt is reflected in the attendance three times, April 25, May 10 and June 20, 2001.

Chairperson Munzel felt that only Milpitas Unified School District and City Employees are being acknowledged.

Council Member Dixon stated that the Master Plan document was brought back into the forefront in 1998. City Council needed staff and used staff to work on the project. The Child Care Master Plan has been successful because of Child Care Coordinator, Toby Librande and Preschool Coordinator, Christine Rodriguez-Vigil. The Acknowledgments reflect only those that were on the Task Force which is City Protocol. Members of the public are not listed. There is an attendance sheet listed in the Appendices to the Child Care Master Plan. To list everyone who attended does a disgrace to those who worked diligently on the project.

Chairperson Munzel said that there were only 53 names on the attendance sheet and that it wouldn't take up much room to list everyone. Council Member Dixon responded that if all the names were to be listed, there would need to be a strict distinction as to the role they played.

Commissioner Mohsin said she thought adding names of those that attended the meetings is a way to acknowledge those that helped with the Master Plan.

Commissioner McGuire said he accepted the book as it is printed and does not feel that there is anything further that needs to be added.

Commissioner Krommenhock said she felt that the attendance being printed in the Appendices is acknowledgment enough.

Council Member Dixon reiterated that having the acknowledgments include names of those on the Task Force only is City Protocol and is not meant to be derogatory to anyone.

MOTION to amend the Draft Master Plan to acknowledge those names on the attendance sheet and the names of the Parks, Recreation and Cultural Resources Commissioners from the past three years.

M/S: Mohsin

Commissioner McGuire asked that there be further discussion on the Motion.

MOTION failed due to no second.

Commissioner Gill asked if the attendance is noted in the minutes and if it is reflected anywhere in the Draft Master Plan. Child Care Coordinator, Toby Librande said that the attendance document is located in the Appendices of the Child Care Master Plan.

Council Member Dixon said that it is hard to represent those that won't disclose their names.

MOTION to amend the Draft Master Plan to acknowledge those names on the attendance sheet and the names of the Parks, Recreation and Cultural Resources Commissioners from the past three years.

M/S: Mohsin/MacKenzie

VOTE

Ayes (3): Mohsin, Tuason, MacKenzie

Nays (4): Munzel, Krommenhock, Gill, McGuire

MOTION denied 4:3.

Commissioner Gill said that he felt because only a few people out of the 53 who are listed in the attendance complained it is not necessary to amend the Draft Master Plan.

MOTION to submit the Draft Master Plan as presented

to City Council.

M/S: McGuire/Krommenhock

VOTE

Ayes: (4) Krommenhock, Gill, McGuire, MacKenzie

Nays: (3) Mohsin, Munzel, Tuason

MOTION carried 4:3.

2.2 Child Care Grant Fund Request – Chaney

Janice Chaney requested \$300.00 to offset the cost of purchasing nap blankets, books and outdoor play toys. Toby Librande, Child Care Coordinator, recommended that the maximum amount of \$250.00 be awarded.

MOTION to approve the Child Care Grant in the amount of \$250.00 to Janice Chaney.

M/S: Krommenhock/Tuason

Ayes: All

1.2 Youth Sports Assistance Fund Requests – McKeefery

Martin McKeefery is requesting \$193.00 to offset costs of competing in the National BMX Biking Competition in January 12-13, 2002 in Reno, Nevada.

Martin McKeefery was in attendance and presented his trophies for earning 3rd Place to the Commission.

MOTION to approve the Youth Sports Assistance Fund Request for Martin McKeefery in the amount of \$193.00.

M/S: McGuire/Gill

Ayes: All

4. Dog Park

The Commission asked that this item be removed as a reoccurring item, to be placed back on the Agenda when there is an update available. Recreation Services Manager, Bonnie Greiner said that there will be an update on the status of the park at the May meeting's CIP presentation.

Commissioner MacKenzie commented that the field at Weller school is quite messy and the Dog Park is greatly needed.

Council Member Dixon said that all parks are affected right now and should anyone want immediate or speedy action on a particularly messy park to call their County Supervisor.

Chairperson Munzel asked if the distribution of a letter or flyer to community pet owners on keeping the parks clean could be Agendized for a future meeting.

Council Member Dixon said the Police Officers cannot patrol all the parks and hand out citations. Perhaps increasing fines would be a preventative measure.

5. Community Garden

The Commission reviewed the monthly status report and commented that they think City staff is doing a great job on being vigilant with the enforcement of garden policies and procedures.

IX. Subcommittee Reports

Chairperson Munzel asked if the Community Garden Subcommittee was going to be formed. Recreation Services Manager, Bonnie Greiner, said that there was no interest from the Parks Department or Community Garden members on this item.

Commissioner Krommenhock said that there is no need at this time for a subcommittee since staff seems to have a handle on issues surrounding the garden that had previously presented themselves.

X. Liaison Reports

1. City Council Report

Council Member Dixon reported that the City Hall project is going great and that City staff is being aggressive towards its completion. The sidewalk and irrigation are completed. The waterfall is being redesigned for improved aesthetic reasons. PG&E are currently on site and the building should be airtight in about two weeks.

Council Member Dixon asked the Commission if they would be interested in seeing the new Fault Line maps,

as she would provide them at a future meeting.

2. Community Advisory Commission

Council Member Dixon said the CDBG (Community Development Block Grants) Funding will be discussed at its next meeting. This year they are suggesting funding for everyone who applies. Another Town Hall Meeting is going to be scheduled and the CAC is going to be hosting a booth at the Global Village Faire in May.

Council Member Dixon told the Commission that if they were interested in being a part of Global Village they would need to put in a request as soon as possible. Recreation Services Manager, Bonnie Greiner, suggested that the Commission participate in the Arbor Day Celebration. The item would be Agendized for the April meeting to get an overview of what the Commission could bring to the event.

Commissioner MacKenzie said that if they are going to participate in Arbor Day that he wanted their contribution to be constructive such as feed back from the community on parks, surveys, etc.

4. Planning Commission

Council Member Dixon said the Planning Commission discussed and voted unanimously in favor of the MidTown Plan Proposal.

5. Youth Advisory Commission

Commissioner MacKenzie informed the Commission that he would be attending this month's meeting as he had a proposal for the Youth Advisory Commission's consideration.

6. Milpitas Historical Society

Chairperson Munzel announced that the next guest speaker at the upcoming Milpitas Historical Society meeting would be Ms. Close, a retired teacher.

7. Cultural Arts Commission

Commissioner Krommenhock reported that the CAC was currently discussing the design for the Light Rail painting. Their advisement would be going to City Council for approval. Subtle footprints in the paving

would be the theme in the lower level and the different types of transportation wheels would be the theme in the upper level.

XI. Future Agenda Items

- **Arbor Day and Global Village Special Events - April**
- **Cancellation of June meeting for Tour of Historic Properties in Milpitas – April**
- **Master Plan Presentation - May**

XII. Adjournment

There being no further business the Chair adjourned the meeting at 8:20 PM to the next regularly scheduled meeting on April 1, 2002 at 7:00 PM.

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: Monday, April 1, 2002

Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd., Rooms 7&8

I. Roll Chairperson Munzel called the meeting to order at 7:00PM

Commissioners Present: Gill, Krommenhock, Ku, MacKenzie, McGuire,
Tuason and Alternates Ku and Mathur

Commissioner Absent: Mohsin

City Council Member Absent: Council Member Patricia Dixon

City Staff Present: Bonnie Greiner, Recreation Services Manager
Renee Lorentzen, Public Services Assistant II
Blair King, Assistant City Manager
Mike McNeely, City Engineer
Mark Rogge, Principal Civil Engineer

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance.

III. Alternates The Chair seated Alternate Ku in Commissioner Mohsin's absence.

IV. Minutes Correction made on Page 1 Announcements/Correspondence, Paragraph 1,
"Sigh" to be spelled "Sikh".

MOTION to approve the Minutes of March 4, 2002 as amended.

M/S: Tuason/McGuire Ayes: All

V. Agenda **MOTION** to approve the Agenda of April 1, 2002.

M/S: Krommenhock/McGuire Ayes: All

VI. Announcements/Correspondence

Commissioner MacKenzie announced and invited the Commission to the next
SunnyHills Breakfast on April 8 with guest speakers from the Sikh Foundation.

VII. Staff Announcements/Program Reports

Recreation Services Manager, Bonnie Greiner, invited the Commission to the
Phantom Art Gallery opening on April 18 from 5PM-7PM at the Milpitas
Community Center. She informed the Commission of the success of the Family
Drive-In Night, hosted by the Youth Advisory Commission on March 15 with
135 participants in attendance. Last years event had a maximum of 50
participants.

VII. Citizens Forum Isaac Hughes
142. N. Milpitas Blvd.
Milpitas, CA 95035

Mr. Hughes addressed the Commission in regards to the status of the DeVries home on 163 N. Main St. He stated that he is a friend of the DeVries family and it was the wish of Mr. and Mrs. DeVries that their home be used as a historical property for community tours and educational purposes. Mr. Hughes stated that he feels the property is not being utilized in the fashion that the City of Milpitas promised to Mr. and Mrs. DeVries, as a Historical property. Mr. Hughes expressed that he is bothered by the outside appearance of the house, which looks deteriorated. Mr. Hughes stated that he is worried that the house will be beyond repair and saving if this continues. He asked the Commission how to find out what the status of the house is regarding its use as a Historical Property.

Chairperson Munzel stated that the Commission cannot respond but can place this item on a future agenda.

Christine Monzon-Le
669 Aberdeen Court
Milpitas, CA 95035

Ms. Monzon-Le expressed that she was in attendance in support of the Dog Park.

Cesar Acosta
320 Boyd St.
Milpitas, CA 95035

Mr. Acosta was in attendance in support of the Dog Park.

VIII. New Business

1. Arbor Day and Global Village Events

In Program Coordinator, Samu Tiimalu's absence, Recreation Services Manager, Bonnie Greiner, asked what level of involvement the Commission would like to have in either the Arbor Day or Global Village Events. Chairperson Munzel stated that he would be unable volunteer on Arbor Day. Recreation Services Manager, Bonnie Greiner stated that the Commission can be utilized as volunteers, working the Recreation Services Booth, etc. Commissioner Tuason informed the Commission that he had already committed to the Fil-Am group for Arbor Day. Commissioner McGuire volunteered to work in the composting area. Commissioner's Krommenhock, Ku and Alternate Mathur volunteered their services for Arbor Day. Recreation Services Manager, Bonnie Greiner said she would submit the names of those Commissioner's interested in volunteering during Arbor Day to the Volunteer and Special Event Coordinator's.

2. Capitol Improvement Project Update

Assistant City Manager, Blair King, reviewed the proposed Draft 2002-2007 CIP document with the Commission, outlining and briefly summarizing each CIP. Capital Improvement Projects covered included:

- Park Renovation plans
- ADA Compliance's
- Renovation and Site Improvements
- Park Path and Athletic Court Resurfacing
- Dog Park

- Creek Trail Reaches
- Milpitas Sports Center Master Plan
- Park Picnic and Landscape Renovation

Commissioner MacKenzie asked of Project 5053 Hetch-Hetchy R/W Landscape Renovation was completed. Assistant City Manager, Blair King, answered that Project 5053 was not yet completed and is being merged with project 5068 Park Path Resurfacing which is estimated for completion in late 2002.

City Engineer, Mike McNeely, said the biggest CIP listed in the draft is the Milpitas Sports Center Master Plan. It is currently in the design phase and will start construction in Fall of 2003. The Master Plan will include Tennis Courts, All Weather Track, artificial turf football and soccer field, path resurfacing and Indoor Pool.

Isaac Hughes asked how many tennis courts were going to be built and if there would be a time limit and fee involved. Recreation Services Manager, Bonnie Greiner, said there would be (6) courts. The courts would be operated under the same rules and regulations as the other tennis courts in Milpitas, available to the public unless there is a private rental or City tennis class being offered.

Alternate Mathur asked for clarification on what the RDA Tax increment was, which is listed on most of the Projects. Assistant City Manager, Blair King, answered that the RDA stands for Re-Development Agency Tax.

Commissioner MacKenzie asked about the flexibility of the tennis courts to be built as part of the Milpitas Sports Center Master Plan, whether we need more courts or if the money could be better spent on the renovation of existing courts in Milpitas.

Isaac Hughes, Milpitas Resident commented that he felt Hall Park tennis court looking bad and hasn't been renovated in (9) years. He feels that the money they are putting into the new courts at the Milpitas Sports Center should be used for the older, existing courts. The new project is great but courts located in neighborhoods that are currently used should come first.

Recreation Services Manager, Bonnie Greiner, answered that the building of the new courts were approved under the Master Plan, which was approved by City Council in October of 2001 and is moving forward. Recreation Services Manager, Bonnie Greiner, went on to say that there is a large tennis community in Milpitas who have had input on the development of the courts. She is unsure of backup statistics on Milpitas' existing tennis courts. The Sports Center was a logical place for the City to build more courts, located on the dirt area that currently separates the Sports Center parking lot and the Sports Center football field.

Assistant City Manager, Blair King commented that there is a demand for additional court use in Milpitas. It is the City's plan to not only build new courts at the Milpitas Sports Center, but to also upgrade the existing courts in Milpitas.

City Engineer, Mike McNeely, added that the City will repair the worst courts first and continue to repair and renovate as more money becomes available.

Isaac Hughes, Milpitas resident asked who the community needs to talk to about getting more money and how fast can they get it.

City Engineer, Mike McNeely answered that if Isaac Hughes has any questions about funds, timelines or has any suggestions he can call or email Mike McNeely or staff in the Engineering Department directly.

3. Dog Park

Assistant City Manager, Blair King, presented the Commission with an overview of the proposed Dog Park. The Committee designated to research the feasibility of a Dog Park in Milpitas were unable to find an acre of City owned property that wouldn't adversely affect surrounding neighborhoods, so the City approached the County for assistance.

The County of Santa Clara has agreed to lease a piece of land to the City of Milpitas and develop a Use Agreement for property located at Ed Levin Park. The proposed property is underutilized and has access to water, a component necessary for a Dog Park. It is the City's plan to take the proposal before the Commission to City Council for approval and start the development of the Park before July of 2002.

The Dog Park would have (2) areas, one for large dogs and one for small dogs. A (5) foot high chain-link fence would separate the two areas. The County wanted a turf surface but the City prefers a mixture of native grasses, dirt and turf areas with an auto irrigation system. The park would have benches and water fountains for both humans and dogs. An International Kiosk and message board for postings are also in the plans. There is an equestrian trail close to the border of the Dog Park which would be moved a couple feet back and a buffer would be planted to separate the two.

Assistant City Manager, Blair King, passed around picture examples from Hellier Park in San Jose to the Commission. The City would take on full maintenance responsibility for the park. After the initial 20 year agreement the County would take on the maintenance and upkeep of the park. Dog Park hours would be consistent with that of the Ed Levin County Park hours. Rules and regulations are still to be developed. The City is not sure if the municipal codes used will be City or County.

Chairperson Munzel asked about the City's plan for maintenance in regards to dog fecal remains. Assistant City Manager, Blair King answered that there would be Mutt Mitts, scoopers and dispensers located throughout the park for owners to clean up after their own dogs. The City's Public Works Department also will have a maintenance schedule of three times a week at the park.

Cesar Acosta, Milpitas Resident, stated that Dog Parks are few and far between. Participants are pro-active in the cleanup after their dogs.

Commissioner MacKenzie asked if after heavy rains, the grass areas in the park will be able to be utilized. Assistant City Manager, Blair King, stated that the park will be used rain or shine, all areas in the park will have grading for purposes such as rainy weather.

Alternate Mathur asked if there was to be a full time attendant at the park. Assistant City Manager, Blair King, answered that the park will not be staffed. Alternate Mathur asked what a typical turnout for a dog park is. Assistant City Manager, Blair King, answered that he has only visited dog parks during the

workday, but he has been told that they experience a high amount of traffic after work hours.

Isaac Hughes, Milpitas Resident asked what the cost of the lease and liability is going to be for the City. He stated that he feels this park is a convenience for “non-humans” and doesn’t agree with the idea of the Dog Park.

Chairperson Munzel said that the Dog Park will provide Recreation for members of our community the same way that tennis courts and community gardens do. Chairperson Munzel said he feels the Dog Park is a good use of tax payer dollars.

Assistant City Manager, Blair King stated that the lease payment agreement has not been set up. It is estimated there will be \$25,000.00 in Maintenance costs and the liability is the same as any other City park.

Commissioner Krommenhock commented that she agrees the park is not a convenience to the dogs, but rather to their owners. Commissioner MacKenzie added that the Dog Park reduces the mess at the public parks and school playgrounds, creating a safer and cleaner environment for the children.

Commissioner McGuire said that he agrees with the agreement with the County. The County has past experience with dog parks and know what they are doing.

Commissioner MacKenzie asked what the status of parking is at the Dog Park. Recreation Services Manager, Bonnie Greiner, said there is plenty of parking at the Park.

MOTION to approve the Dog Park preliminary plan as submitted.

M/S: McGuire/MacKenzie Ayes: All

4. Community Garden Update

NRF

5. Cancellation of the June Meeting for a Tour of Historic Properties in Milpitas

Chairperson Munzel suggested that the Commission move their regularly schedule June 1 meeting to a Saturday in June to hold a meeting and adjourn to a tour of historic properties in Milpitas. The Commission discussed and decided to hold the special meeting and historic properties tour on June 8 from 9am-12pm, to meet at the Milpitas Community Center, Rooms, 7&8. The Commission requested from staff a list of the historic properties in Milpitas to choose from at the May meeting.

IX. Subcommittee Reports

None

X. Liaison Reports

5. Youth Advisory Commission

Commissioner MacKenzie announced that he was unable to attend this months meeting, but is going to propose a joint program with the YAC and SunnyHills. Chairperson Munzel suggested that a joint meeting be held with the Youth Advisory Commission, since many of their items directly relate to the Parks, Recreation and Cultural Resources Commission. Recreation Services Manager, Bonnie Greiner announced the YAC is going to be holding Family Movie Night, twice a year, due to it's success and community request.

6. Milpitas Historical Society

Commissioner McGuire informed the Commission that at the last luncheon, long time teacher Pearla Close spoke and was well received. The lunch was a joint effort with the students at Calaveras Hills Continuation High School.

7. Cultural Arts Commission

Commissioner Krommenhock said that this months meeting was cancelled for a workshop.

Alternate Mathur asked if he could be a liaison to the Telecommunications Commission. Chairperson Munzel said that it is not practice to have Alternates act as Commission Liaisons. The reason for there not being a current Liaison to the Telecommunications Commission is that this Commission chose Liaisons for Commissions that had a direct relation or affect on the Parks, Recreation and Cultural Resources Commission. Chairperson Munzel welcomed Alternate Mathur to attend any of the Telecommunication Commission meetings he wants and to feel free to report back any information to the PRCRC he deems pertinent.

XI. Future Agenda Items

- Historical Properties Tour
- DeVries Property
- CPRS Reports

XII. Adjournment

There being no further business, the Chair adjourned the meeting at 8:47PM to the next regularly scheduled meeting on May 6, 2002 at 7:00PM.

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: May 6, 2002

Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd., Rooms 7&8

I. Call to Order Chairperson Munzel called the meeting to order at 7:00PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioners Present: Krommenhock, McGuire, MacKenzie, Mohsin, Tuason and Alternates Ku and Mathur

Commissioner Absent: Gill

City Council Member Present: Council Member Patricia Dixon (7:45PM)

City Staff Present: Bonnie Greiner, Recreation Services Manager
Renee Lorentzen, Public Services Assistant II
Felix Reliford, Principal Housing Planner

IV. Alternates The Chair seated Alternate Ku in Commissioner Gill's absence.

V. Agenda **MOTION** to approve the Agenda of May 6, 2002.
M/S: Mohsin/McGuire Ayes: All

VI. Minutes Correction to I. Roll, Commissioners Present, Commissioner McGuire's name to be added to the roll.

MOTION to approve the minutes of April 1, 2002 as amended.

VII. Citizens Forum No members of the Community wished to speak.

VIII. Announcements/Correspondence

Recreation Services Manager, Bonnie Greiner, announced the following upcoming events to the Commission:

- Milpitas Global Village Faire	May 18th	11am-4pm
- Memorial Day	May 27	9am
- Teen Talent Show	May 17 th	7PM
- Older American's Month Celebrations at the Senior Center		

Chairperson Munzel informed the Commission of the Riparian Renaissance - Santa Clara Creek Restoration on June 5 from 9am-2pm.

Commissioner Tuason announced and invited the Commission to the Philippine Independence Day Fiesta at the Milpitas Community Center on June 1 at 2PM.

The event will be hosted by the Fil-Am Association and will have food, dancing and cultural highlights.

Commissioner MacKenzie informed the Commission that the last Sunnyhills Community Breakfast with guest speakers from the Milpitas High School Sikh Club was a success. Students present expressed interest in Cricket Fields. Chairperson Munzel said he thought that at one time fields at Hall Park were going to be renovated to hold Cricket games and tournaments. Recreation Services Manager, Bonnie Greiner, answered that interest had died in the community and they had found a new facility to play in. Recreation Services Manager, Greiner, stated that she would research any past paperwork on plans for Cricket fields in Milpitas.

Commissioner MacKenzie announced the 5th Annual Sunnyhills Music in the Park on June 15, 22 and 29 from 10am-12 noon.

Commissioner Mohsin announced that the Sunnyhills Neighborhood Association would also be hosting a Youth Art Day July 13.

Commissioner McGuire commented that he was present at the Milpitas Sports Center when the Milpitas High School Interact Club held a Basketball Tournament and it went smoothly due to the high organization of the students and the supportive City Staff present.

IX. New Business

1. Youth Sports Assistance Fund Request – Martin McKeefery

Martin McKeefery requested \$307.00 to offset costs in competing in the American Bicycle Association (ABA) BMX Bicycle Competition on April 19-20, in Tulare, CA. Martin McKeefery and his mother were in attendance to answer any questions from the Commission.

Martin McKeefery and Mrs. McKeefery informed the Commission that Martin placed 3rd all three days and while he raced, it was announced that Martin was sponsored by the City of Milpitas.

Mrs. McKeefery announced and invited the Commission to Cal Skate Trophy Day on May 18 and 19 with competing Speed Skating teams participating.

Commissioner MacKenzie asked if the Commission could fund T-shirts or like items for teams such as these with unencumbered monies in the Youth Sports Grant fund.

Chairperson Munzel answered that groups need to request funds from the Commission and be approved to receive any money.

2. DeVries Property

Felix Reliford, Principal Housing Planner, informed the Commission that City Council has not yet designated a definite use for the DeVries House. Principal Housing Planner, Reliford gave a brief history saying that the City purchased the DeVries property about (6) years ago. The property consists of a 1.2 Acre parcel of land and (1) Acre that the house sits on. In 1996-97, the City Council established a Senior Housing Task Force which met over a period of 18 months to assess and look at possible sites for the next Senior Housing project. The Task Force considered the DeVries property to be the most appropriate due to it's

close proximity to the Senior Center, AC Transit, Churches and Commercial Services. The Task Force submitted their recommendation to City Council, which was then approved. In 1998, steps were taken to rezone the site as High Density Residential Development allowing 20-40 units per acre. In 1998 City Council hired a geo-technical consultant to assess the property. It was found that the foundation was not sound, the roof needed repairs or replacement, an outdoor elevator would need to be added for ADA compliance and other general repairs would be required. Structural Repairs were estimated to be between \$250,000 - \$650,000.

It was also discussed that the DeVries house would serve as a “spill over” from the Senior Center and 60-80 units could be developed on the vacant 1.2 acre lot, removing the Caretaker house but leaving the water tower structure.

The City received 6 million in Capitol Improvement Project monies, but 18-22 million is needed to complete the project. The City has been unable to close the gap of needed funds.

Most recently, in the Mid Town Specific Plan, the site was rezoned to a Mixed-Use Development designation, which would allow retail below and residential above. It can still be built as all residential if the need presents itself or it could also go all commercial.

Initial discussion considered 4 or 5 bedrooms on the 2nd floor be used for short term lodging for people who are visiting family members that participate in Milpitas Senior Center programs.

Due to the current economic times the future of the DeVries property is on the backburner, but the City is still looking for the additional funding needed to complete the project.

Chairperson Munzel stated that the DeVries house may be under a different jurisdiction now that is registered as a Historical Property. Perhaps funding from the State is now appropriate. Commissioner Munzel suggested that the house be used to display art or historical pieces, open to the community for viewing. He stated that the outdoor elevator, although ADA compliant, may not be within Historic Building codes. He suggested a small indoor elevator be built.

Commissioner Krommenhock said that in the interim the house should still receive basic maintenance and repairs, such as fixing the roof. If no repairs are made then it will cost the City more money in the long run to bring the house to code.

Recreation Services Manager, Greiner stated that the DeVries property is on a work scope with the Public Works Department. Recreation Services Manager, Greiner stated that she would research what they do on a monthly basis and the money it costs to maintain the property currently.

Chairperson Munzel said he feels that the property is not being kept at status quo and asked staff if he should approach City Council on the subject.

Recreation Services Manager, Greiner suggested that the Commission wait until after the June meeting's historical properties tour, so they can be better educated on any suggestions or issues brought before Council.

Alternate Mathur asked whether the property can lose its Historical Property status if not kept up to standards.
Chairperson Munzel answered that it would not lose its status, but the City of Milpitas could be fined.

3. California Parks Recreation Society Conference Report

Commissioner's Krommenhock and Ku brought back materials to the Commission on the various classes and publications available at the CPRS Conference.

Commissioner Krommenhock featured the City as a Public Art Lab. She said the seminar's focus was to have City's change their way of thinking when it comes to art, for example, using art pieces for basic park structures such as a water fountains or trash receptacles.

Commissioner Ku stated that he enjoyed the conference but that the seminars and training were too long, not allowing Commissioner's the chance to take more than (2) training's per day. Commissioner Ku featured seminar's, Open Space and Recreation and Risk Management and Statistics. It is important for those in the Recreation field to be aware of who their target audience is, enabling better service.

4. Historical Properties Tour for the June Special Meeting

After some discussion, the Commission decided on the following Historical Properties:

- Jose Higuera Adobe
- DeVries Property
- Milpitas Senior Center
- Weller Palm
- Blacksmith Shop
- Alviso Adobe

MOTION to approve the Historical Properties Tour list.

M/S: McGuire/Mohsin Ayes: All

X. Staff Reports None

XI. Subcommittee Reports

Commissioner McGuire stated that the Calaveras Ridge property is a nuisance to the City and that he feels if the City can sell the property, they should.

Recreation Services Manager, Bonnie Greiner, said that the City Attorney is still researching the issue and there should be an update for the Commission at the July meeting.

XII. Liaison Reports

1. City Council

Council Member Dixon reported that the Council just completed a tour of the new City Hall and that everything looks good. She said she feels the Commission will be pleased with the Commission room. The pond has been formed. Construction on the Library has been delayed due to consultant issues. She concluded by announcing the following important dates:

5/14 Budget Hearings
5/21 Night Club Appeal Hearing and Parcel Tax discussion

2. Community Advisory Commission

Commissioner Mohsin reported that the CAC will be participating in the Global Village Faire and is currently working on the Commission's long term and short term goals.

3. Senior Advisory Commission

None

4. Planning Commission

Commissioner Tuason reported that the Night Club appealed to the Planning Commission and voted 4:2 in their favor. On May 21 they will be appealing to City Council.

5. Youth Advisory Commission

None

6. Milpitas Historical Society

Chairperson Munzel announced that on May 8 Captain Robert Blair from Elmwood Correctional Facility would be speaking to the Milpitas Historical Society.

7. Cultural Arts Commission

Commissioner Krommenhock reported that she gave a report to the Commission on the CPRS Conference. The Arts Commission is currently reviewing Grants which will be awarded at the next City Council meeting.

XII. Future Agenda Items

XIV. Adjournment

There being no further business, the Chair adjourned the meeting at 8:35PM to June 8, 2002 at 9AM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Special Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** June 8, 2002
Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd., Rooms 7&8
- I. Call to Order** Chairperson Munzel called the meeting to order at 9:00AM
- II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance
- III. Roll** Commissioners Present: Gill, Mackenzie (9:10AM), McGuire, Munzel, Tuason and Alternate Mathur
- Commissioners Absent: Krommenhock, Ku and Mohsin
- City Staff Present: Bonnie Greiner, Recreation Services Manager
Renee Lorentzen, Public Services Assistant II
Blair King, Assistant City Manager
Steve Smith, Maintenance Supervisor
- City Council Member Absent: Council Member Patricia Dixon
- IV. Alternates** The Chair seated Alternate Mathur in Commissioner Mohsin's absence.
- V. Agenda** **MOTION** to approve the Agenda of June 8, 2002.
M/S: McGuire/Tuason Ayes: All
- VI. Minutes** **MOTION** to approve the Minutes of May 6, 2002.
M/S: McGuire/Mathur Ayes: All
- VII. Citizen's Forum** No members from the Public wished to speak.
- VIII. Announcements/Correspondence**

Recreation Services Manager, Bonnie Greiner, announced the following upcoming events to the Commission:

- Summer Concert Series	June 25	6:30PM
- July 4 th Parade	July 4 th	11AM
- Phantom Art Gallery	June 27	5PM

Chairperson Munzel informed the Commission that he attended a Workshop for Regional County Parks which included feedback about the Park systems in Santa Clara County, where they should focus their monies and land expansion.

Commissioner MacKenzie reminded the Commission of the SunnyHills Association's 5th Annual Music in the Park on June 15, 22, and 29 from 10AM-12 noon and the SunnyHills Youth Association's Art Day on July 13.

Commissioner Tuason informed the Commission that the Philippine Independence Day Fiesta was a huge success with an overall attendance of 1,000 people.

IX. New Business

1. Youth Sports Assistance Fund Requests – Crespo/Jr. Giants

Melissa Crespo requested \$900.00 to offset the cost of attending an Olympic Development Program in Moscow, Idaho July 7-12, 2002. Melissa Crespo and her mother were in attendance to answer any questions from the Commission.

MOTION to approve the Individual Youth Sports Assistance Fund Request for Melissa Crespo in the amount of \$900.00.

M/S: Tuason/McGuire Ayes: All

The Jr. Giants requested \$1,000.00 to offset the cost of traveling to a Giants Game at Pacific Bell Park where the Jr. Giants are going to be recognized in August. Beatrice Garcia from the Jr. Giants was in attendance to answer any questions from the Commission.

MOTION to approve the Group Youth Sports Assistance Fund Request for the Jr. Giants in the amount of \$1,000.00.

M/S: McGuire/Gill Ayes: All

2. Cancellation of the July Meeting

Recreation Services Manager, Bonnie Greiner, asked the Commission if they would like to cancel the July meeting, as it has been done in the past due to vacations and lack of items on the agenda.

MOTION to cancel the July 1, 2002 meeting.

M/S: McGuire/Tuason Ayes: All

X. Staff Reports

None

XI. Subcommittee Reports

None

XII. Liaison Reports

3. Senior Advisory Commission

Recreation Services Manager, Greiner, informed the Commission that the Senior Needs Assessment will be going to the Senior Advisory Commission on June 18 and then will be forwarded to the City Council for recommendation and approval.

6. Milpitas Historical Society

Chairperson Munzel announced that members of the Historical Society would be attending a tour of the Berryessa Creek Trail, Saturday, June 15 at 10AM. The tour will be lead by Stephan Smith, Maintenance Supervisor.

XIII. Future Agenda Items

1. Update on the Alviso Adobe – August

XIV. Adjournment to the Historical Properties Tour

The Chair adjourned the meeting to the Historical Properties Tour at 9:32AM.

XV. Historical Properties Tour

1. Jose Higuera Adobe
2. Jose Maria Alviso Adobe
3. Dr. Smith House – DeVries Property
4. Weller Palm (*viewed only*)
5. Blacksmith Shop (*viewed only*)
6. Milpitas Grammar School – Milpitas Senior Center (*viewed only*)

XVI. Adjournment

There being no further business, the Chair adjourned the meeting at 11:45AM to August 5, 2002 at 7:00PM.

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: August 5, 2002

Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd. Rooms 7&8

I. Call to Order Chairperson Munzel called the meeting to order at 7:00PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioner Present: Krommenhock, MacKenzie, Munzel, Tuason and Alternates Ku and Mathur

Commissioners Absent: Gill, Mohsin and McGuire

City Staff Present: Bonnie Greiner, Recreation Services Manager
Renee Lorentzen, Public Services Assistant II
Blair King, Assistant City Manager

City Council Member Present: Council Member Patricia Dixon

IV. Alternates The Chair seated Alternates Ku and Mathur.

V. Agenda **MOTION** to approve the Agenda of August 5, 2002.
M/S: Krommenhock/Tuason Ayes: All

VI. Minutes **MOTION** to approve the Minutes of June 8, 2002.
M/S: Tuason/Mathur Ayes: All

VII. Citizen's Forum No members from the Public wished to speak.

VIII. Announcements/Correspondence

Recreation Services Manager, Bonnie Greiner, announced the following upcoming events to the Commission:

- Summer Concert Series	August 6 th	6:30PM
- Sports Center Swim Olympics	August 10 th	12-4PM
- Ballet Folklorico	September 7 th	4PM
- Adage Dance School	September 6 th & 7 th	8PM

Recreation Services Manager, Bonnie Greiner informed the Commission that the last Summer Concert Series had over 400 people in attendance. The Recreation Services Department has experienced an increase of participation in summer classes by 1,500 participants, with 700 people still on waiting lists. The Milpitas Sports Center has increased it's Members by over 350%, now totaling close to 3,800 members.

IX. New Business

1. Youth Sports Assistance Fund Request

Niranjan Gupta, Milpitas P.A.L Soccer, requested \$1,000.00 to offset the cost of holding a coaches and referee clinic. Niranjan Gupta was in attendance to answer any questions from the Commission.

Commissioner Ku asked how many children were going to be participating in the upcoming season. Mr. Gupta answered that there will be 60 teams with about 700 children playing.

MOTION to approve the Group Youth Sports Assistance Fund Request for Milpitas P.A.L Soccer in the amount of \$1,000.00.

M/S: MacKenzie/Tuason

Ayes: All

2. Review and Conceptually Approve Revised Bylaws

City Clerk, Gail Blalock, explained that due to City Council action, all commission bylaws are being revised for accuracy and consistency. The Parks, Recreation and Cultural Resources Commission would need to revise their bylaws as well as the Municipal Code. City Clerk, Blalock, reviewed the bylaws with the Commissioners highlighting the major changes.

Under Section 2. Membership, the Commission would be changed from (9) Members to (7), with (2) Alternates. In the Municipal Code, Section 5., Officers, would also be revised to reflect the change.

Under Section 3., Term of Office and Removal, a term of (2) years has been set for Alternates. Chairperson Munzel stated that he felt the second sentence in Section 3., Term of Office and Removal, “(t)he term of office for alternates is two years, or until successor is appointed.”, is not clearly defined, as it appears as though the Alternate’s Term’s of Office are indefinite. City Clerk, Gail Blalock, responded that the language states that the term is (2) years unless City Council appoints a successor before or after the term of (2) years is completed. Chairperson Munzel stated that he felt the language was contradictory and that “...or until a successor is appointed” should be removed.

Chairperson Munzel inquired as to why the Membership terms for Commissioners and Alternates were different, Commissioners at (3) years and Alternates at (2) years. Council Member Dixon answered that Alternates are limited to (2) year terms to ensure and encourage attendance and participation. A history of numerous unexcused absences and lack of participation from Commission Alternates inspired the Term of Office cap. She went on to say that it was also the consensus of most Commissions that the Alternates be held to a (2) year Term limit.

City Clerk, Blalock, added that a time frame of (2) years gives Alternates the time and exposure needed to decide whether or not they want to serve their Commission as a full time member. Council Member Dixon said that removing Alternates who do not attend or participate at the standards of the City Council is difficult and the (2) year term limit would help.

Commissioner Ku said that he felt it is beneficial to be able to sit on the Commission as an Alternate and learn about the Commission.

City Clerk, Blalock, went on to Section 7., Quorum, stating that the Commission can have quorums be constituted of (4) members instead of (3). Chairperson Munzel stated he would like a quorum to be (4) members or ½ of the Commission plus one.

MOTION to amend Section 7., Quorum to reflect that a quorum will consist of (4) members.

M/S: MacKenzie/Krommenhock Ayes: All

MOTION to conceptually approve the revised ByLaws.

M/S: MacKenzie/Ku Ayes: All

3. Family Child Care Grant Support Program Grant Cap Increase

Childcare Coordinator, Toby Librande, requested that the Childcare Grant Cap be raised from \$250.00 per application per year to \$500.00. Childcare Coordinator, Librande, informed the Commission that in years past, monies allotted for Childcare Grants hasn't been spent, which she feels is attributed to the amount of paperwork required for \$250.00. She stated that initially, the \$250.00 was meant to cover Accreditation fees. Those fees are now \$490-695.00.

Recreation Services Manager, Greiner, suggested that the Commission approve the increase to \$500.00 and if money runs out, the Commission can go back to Council and ask for more funds.

Chairperson Munzel said that the increase would mean the Commission could approve only half as many grants. He said he felt that the Commission should ask for more money first instead of running out of money.

Recreation Services Manager, Greiner stated that no more money has been requested because the need has not proposed itself.

Commissioner Mathur asked how many grants were approved last Fiscal Year.

Childcare Coordinator, Librande answered that (9) Grants were approved with (1) with holding due to extenuating circumstances.

Commissioner MacKenzie stated that the Commission doesn't have to approve for the full \$500.00 if the Commission doesn't feel that the request denotes \$500.00.

MOTION to approve the Family Child Care Grant Support Program Grant Cap Increase.

M/S: MacKenzie/Tuason Ayes: All

4. 2000 Park Grant Update

Assistant City Manager, Blair King, told the Commission that they would be giving their input as to which areas they feel the 2000 and 2002 Park Bond money should be spent which will be submitted to City Council for consideration. Assistant City Manager, King, explained that the money cannot be used for ongoing maintenance, but must be applied to a specific project. The

City has received monies from a Per Capita Grant Program and a Block Grant (competitive). Assistant City Manager, King, referred the Commission to Park Plan options 1-6:

- 1) Park Playground Rehabilitation, Safety and Accessibility
- 2) Athletic Court Resurfacing
- 3) Off-Leash Dog Park
- 4) Alviso Adobe Renovation and Site Improvements
- 5) Sports Center
- 6) Trail Program

Chairperson Munzel asked if the Commission could recommend spending money on more than (1) project. Assistant City Manager, King, answered the Commission could recommend more than (1) project.

Commissioner MacKenzie asked why the Hedge-Hetchy Bike trail was not on the list, as it remains unfinished. Council Member Dixon responded that the trail completion will be funded through a CIP and it is currently working its way up on the priority list. At this point the City is concerned with projects that will benefit the entire community on a broader scope.

Commissioner Krommenhock stated that she would like to see the Per Capita Grant money spent on Option 1 and the Competitive funds on other projects, possibly the Dog Park.

Commissioner MacKenzie suggested the City use money from the Grants for the Dog Park and use the funds that were set aside for the Dog Park on one of the Park Plan options. Commissioner MacKenzie also asked if under Option 2, Athletic Court Resurfacing, the resurfacing was going to be made so that is usable or for professional use. Assistant City Manager, King, answered that the courts will be resurfaced to good using conditions. Chairperson Munzel stated that if the courts are dangerous and are a liability then they need to be done. Assistant City Manager, King, said that Dixon Landing, Pinewood and Gil Park would need to be resurfaced, but that money would be from Per Capita, not the competitive Block Grant.

Commissioner Mathur pointed out that Cardoza Park is automatically going to be renovated with RDA funds. Assistant City Manager, King, confirmed and told the Commission that Cardoza Park has a great need for renovation but is already funded through Master Plan monies.

MOTION to apply monies to Option 3, Off-Leash Dog Park, and to resurface the tennis courts in Milpitas with the remaining balance of Park funds originally allocated for the Dog Park.

M/S: MacKenzie

The Motion died due to lack of a Second.

MOTION to apply monies to Option 1, Park Playground Rehabilitation, Safety and Accessibility.

M/S: Krommenhock/Ku

Ayes: All

5. Dog Park Update

Assistant City Manager, King, stated that the City was looking at alternate sites for the Dog Park due to concerns expressed from the Equestrian and Hang

Gliding Communities. The County provided the City with alternative site possibilities. Alternative Sites are as follows:

- (A) Sandy Wool Lake – former group picnic area
- (B) Sandy Wool Lake Area – North of Lake
- (C) Spring Valley (original location)
- (D) Spring Valley Area – north of original location

Assistant City Manager, King, stated that all alternative locations would still have fences, large and small dog areas and a 6ft. high fence to separate the Dog Park from the horse trails. He informed the Commission that the Hang Gliders would be in opposition of Site (B), due to the fences being located near their landing zone.

He has scheduled a public meeting on August 7th at 7PM to have concerns expressed and to review the plans with the public.

Commissioner Krommenhock said she felt Option D would make the most people happy. Commissioner Mathur asked if there was one particular group the City wanted to please. Council Member Dixon stated that the City is focused on building the park to serve the community as a whole, no matter what the site.

6. Alviso Adobe Update

Assistant City Manager, Blair King, informed the Commission that City staff met with Milpitas Calvary Church staff on July 9, 2002 to propose using part of the Church property (parking lot) as an Alviso Adobe entrance. The Church expressed that they were concerned with the type of people who would be attracted to use the Adobe should the parking lot be a shared use.

Commissioner Munzel suggested that the access road be re-opened and the City build it's own parking lot on the Adobe property.

Commissioner MacKenzie asked if the Adobe would have it's own facilities. Assistant City Manager, King, answered that the Adobe would have it's own public restrooms, being completely separate and operational from the Church. Assistant City Manager, King, concluded by telling the Commission that the decision of the shared use of the Church's parking lot is currently being discussed by the Church officials.

X. Staff Reports

None

XI. Subcommittee Reports

None

XII. Liaison Reports

1. City Council

Council Member Dixon informed the Commission that the City Hall project is going well and they are on schedule for their October Grand Opening date.

4. Youth Advisory Commission

Commissioner Tuason announced that the Election of Officers was on the Agenda at the last meeting with new Chairperson Hay and Vice-Chair Lalwani taking seats.

5. Youth Advisory Commission

Council Member Dixon told the Commission that the Youth Advisory Commission will be reviewing the possibility of a new Skateboard Park in Milpitas. Staff is currently conducting research on the feasibility and possible locations for such a park.

6. Milpitas Historical Society

Chairperson Munzel informed the Commission that the Milpitas Historical Society is on summer recess.

XII. Future Agenda Items

XIV. Adjournment

There being no further business, the Chair adjourned the meeting at 9:18PM to September 9, 2002 at 7:00PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: September 9, 2002

Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd. Rooms 7&8

I. Call to Order Chairperson Munzel called the meeting to order at 7:00PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioners Present: Gill, MacKenzie, Mohsin, Tuason and Alternate Mathur

Commissioners Absent: Krommenhock, McGuire and Alternate Ku

City Staff Present: Recreation Services Manager, Bonnie Greiner, Renee Lorentzen, Acting Cultural Arts Coordinator

City Council Member Present: Council Member, Patricia Dixon

IV. Alternates The Chair seated Alternate Mathur.

V. Agenda **MOTION** to approve the Agenda of September 9, 2002.
M/S: Mohsin/Gill Ayes: All

VI. Minutes **MOTION** to approve the Minutes of August 5, 2002.
M/S: Tuason/Mohsin Ayes: All

VII. Citizen's Forum

Guadalupe Ortiz, Jr.
2000 Wellington Drive
Milpitas, CA 95035

Mr. Ortiz, an Alternate on the Community Advisory Commission (CAC), personally invited the Commission to the Town Hall Meeting on October 3, 2002 at 7PM at the Milpitas Community Center Auditorium. Topics discussed will be: Neighborhood Beautification, Greening of Milpitas and Neighborhood Safety. He explained that the meeting would be led in panel forum, open to questions and open discussion. Topics for the meeting were Agendized due to the CAC finding the above items the most difficult to reach policy on without public input.

VIII. Announcements/Correspondence

Recreation Services Manager, Bonnie Greiner, announced the following upcoming events:

- ☐ September 11th Remembrance Ceremony – 12pm at the Milpitas Sports Center
- ☐ Rainbow Theatre will present “Little Shop of Horrors” for children 10 and up. Performances start September 20th.

- ❑ Garden Renewal notices went out on September 6th. An end of the year inspection has been conducted. Plot holders will be notified of any rule violations. Before the plot holders can renew, any violation they might have must be corrected or they will lose the plot.

IX. New Business

1. Youth Sports Assistance Fund Request – Ragsdale/Meisner/McKeefery

Mrs. McKeefery showed a video of a recent race in which Martin McKeefery, Evan Meisner and Steven Ragsdale all competed. The Commission thanked Mrs. McKeefery for showing the video so they could see how City of Milpitas grant monies are utilized.

MOTION to approve the Individual Youth Sports Assistance Fund Request for Steven Ragsdale in the amount of \$215.00.

M/S: Mohsin/Tuason Ayes: All

MOTION to approve the Individual Youth Sports Assistance Fund Request for Martin McKeefery in the amount of \$500.00.

M/S: Tuason/MacKenzie Ayes: All

MOTION to approve the Individual Youth Sports Assistance Fund Request for Evan Meisner in the amount of \$500.00.

M/S: MacKenzie/Mathur Ayes: All

2. Child Care Grant Fund Request – Clanton/Lagman

Child Care Coordinator, Toby Librande, introduced two applicants Sherry Clanton and Kim Lagman as the first to come to the Commission after the raising of the grant cap. She thanked the Commission and informed them that Child Care providers throughout the City expressed their sincere appreciation for this action.

Chairperson Munzel asked the applicants if they had used the Mother Goose Preschool Program before. Both answered that they had. Commissioner Mohsin questioned how many children this program serves. Both providers said that the program is for 4-6 children, ages 2-5 years old.

Commissioner Mohsin asked what kind of outdoor equipment is available to the children. Swing sets, sandbox, riding toys, water toys and a play house are available to the children. Child Care Coordinator, Toby Librande informed the Commission that Sherry Clanton participated in last years Blue Ribbon Child Care Program.

MOTION to approve the Child Care Grant Fund Request for Sherry Clanton in the amount of \$500.00.

M/S: Tuason/Mohsin Ayes: All

MOTION to approve the Child Care Grant Fund Request for Kim Lagman in the amount of \$500.00.

M/S: Gill/Mohsin Ayes: All

3. Special Events Calendar 2003

Recreation Services Manager, Bonnie Greiner, pointed out to the Commission that changes made from last year's Special Event Calendar to this year, are the format of "Lunch with Santa" to "Milk and Cookies with Santa" which will accommodate more children while offering two time slots and the alternating of Global Village and Halloween Hoopla. She explained that the participating community members, City staff and the Milpitas Unified School District suggested that Global Village alternate every other year as to give more time to prepare and to keep the event fresh. Halloween Hoopla would take it's place offering the Community a "Fall Fest" type of event with a mix of Halloween flare.

Commissioner Mohsin expressed that enjoyed Global Village and wanted to know which groups, who participated in the event wished to hold it every other year. Recreation Services Manager, Bonnie Greiner answered that all groups who participated recommended it be held every other year due to financial and staffing constraints.

Commissioner Mohsin said that she thinks the addition of Halloween Hoopla is a good choice. Chairperson Munzel added that the alternation of the two events will make both more special.

MOTION to approve 2003 Special Events Calendar as submitted.

M/S: Mohsin/Tuason Ayes: All

4. Recreation Fee Increase Proposal

Recreation Services Manager, Bonnie Greiner, reviewed the Fee Study with the Commission highlighting that the Adult Sports Fees, Rental Fees and Youth Sports Fees are proposed for increases while a low income assistance program would be implemented for those families in need of monetary help. As an example she reviewed that currently, the City of Milpitas charges \$14.00 per day for a park rental whereas the mean of surveyed cities is \$68.00 per day. Recreation Services Manager, Greiner, went on to say that when proposing increased fees, staff tried to keep all increases in the middle of what comparable cities are charging. She concluded by pointing out that the Updated Fees Rules and Regulations packet was primarily an update on available facilities, equipment and verbiage as suggested by the City Attorney.

Commissioner MacKenzie asked what the \$14.00 per day fee made available. Recreation Services Manager, Greiner, answered the Picnic and BBQ area of the entire park. Commissioner Munzel suggested that the City make the fee increase more gradual, so as not to shock the public. Commissioner MacKenzie stated that he felt the park fees are extremely low. He asked if there was any plan for increase in Non-resident fees. Recreation Services Manager, Greiner answered that increases to Non-Resident fees would be applied to the annual fee at the Milpitas Sports Center. The plan is to charge \$25.00 per year instead of the current \$10.00.

Commissioner Munzel stated that he would like to see the Stay & Play After school program as inexpensive as possible.

Recreation Services Manager, Greiner, said through a survey given to the community, they had stated that they would pay more for classes and programs

should the quality of service be maintained. She went on to say that the Recreation Department has wait lists of 200-300 people for many of its classes. When this occurs, it sends a red flag to staff about fees and services.

Commissioner Mathur asked if the Low-Income assistance plan would be available for all programs. Recreation Services Manager, Greiner answered that all program or class participants would have the opportunity to apply for monies.

Commissioner Gill asked if the City was trying to be competitive with other cities revenue. Recreation Services Manager, Greiner, said they were not trying to compete for revenue earned but to allow fees to reflect services provided. She went on to say that the Recreation Department has a consistent and loyal base and they do not foresee participation numbers to decrease significantly.

Council Member Dixon said that the increase of program fees and non-resident fees will discourage non-residents from enrolling, freeing up spaces in classes for Milpitas Residents.

Commissioner Gill said he felt that the City shouldn't raise park fees but raise facility rental fees. Commissioner Mohsin asked if there was a category for corporate rentals. Public Services Clerk Supervisor, Jennifer Tagalog, answered that it depends on where the business is located as to their rental fees, resident corporate vs. non-resident corporate.

Commissioner MacKenzie said the park rentals should be higher. He asked if each park could have several picnic sites, dividing up the tables, allowing for private rentals and public use to coincide. Recreation Services Manager, Greiner, answered that it continues as it was originally set up. Sectioning off parks would limit use for large attendance events, since the highly utilized parks can hold more people. Allowing only a certain amount of tables to be rented at these parks would limit functionality.

Commissioner MacKenzie added that the City should not be subsidizing private or corporate rentals of any kind. These rentals should be charged so there is total cost recovery.

Commissioner Mohsin said that she likes the increase in Pre-School fees and Stay & Play fees, as the price still makes the program approachable.

MOTION to approve proposed fee increase and facility rules and regulations packet with an amendment to further research Facility Private and Corporate rates to reflect cost recovery for the City of Milpitas.

M/S: MacKenzie/Mohsin Ayes: All

X. Staff Reports

None

XI. Liaison Reports

1. City Council

Council Member Dixon reported that City Hall is near its opening date. Staff is still looking for volunteers to work the Commission Meeting Room.

Commissioner's who volunteer would talk to visitors about their respective Commissions. Commissioner Munzel asked if there would be any place to sit in the outside amphitheater area. Council Member Dixon explained that there

would be sitting available and a Memorial Bench Program would be implemented as well.

Commissioner MacKenzie asked how much the City Hall project cost. Council Member Dixon relayed the following timeline and cost outline:

- ❑ 1991 discussion started on a new City Hall after the finding of mold and asbestos.
- ❑ 1991-1993 Hansen Associates estimated 5.1 million to renovate existing structure.
- ❑ 1996 potential money source from redevelopment funds from the State of California.
- ❑ 1996 estimated 24 million for a class B building to be built.
- ❑ 1999 Space Analysis conducted and \$32 million budget allocated for new City Hall.
- ❑ November 1999 public input received. City Council approved to go to bid for a new City Hall.
- ❑ March/April 2000 the City went to bid receiving bids 35% over allotted budget.
- ❑ June 2000 City Council re-assessed budget and increased another \$5.9 million.
- ❑ Total budget operating under is \$38.2 million.

2. Community Advisory Commission

Commissioner Mohsin reported the CAC is reviewing the City Calendar.

4. Planning Commission

Commissioner Tuason reported that they are currently reviewing use permit 202-13 an 11,400 sq. foot church. It has not yet been approved.

5. Youth Advisory Commission

Commissioner MacKenzie announced the YAC will be reviewing the feasibility of a skateboard park in Milpitas. Council Member Dixon added that they will be looking into subsidizing fees at Vans Skate park at the Great Mall for Milpitas Residents. Recreation Services Manager, Greiner, said that staff has made contact with Vans on rates for Milpitas High School Students and the Junior High Students.

6. Milpitas Historical Society

Chairperson Munzel reported that the Milpitas Historical Society had the annual BBQ which was well attended. The first meeting of the year will be on Wednesday the 11th at 7:30PM in the Library Community Room. A speaker from Elmwood is scheduled.

XII. Future Agenda Items

None

XIII. Adjournment

There being no further business, the Chair adjourned the meeting at 8:25PM to October 7, 2002 at 7:00PM.

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

**UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES**

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: October 7, 2002

Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd., Rooms 7&8

I. Call to Order Chairperson Munzel called the meeting to order at 7:01PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioners Present: Gill, MacKenzie, Mohsin, Munzel, Tuason and Alternates Ku and Mathur

Commissioners Absent: Krommenhock and McGuire

City Staff Present: Bonnie Greiner, Recreation Services Manager, Renee Lorentzen, Acting Cultural Arts Coordinator

City Council Member Present: Council Member, Patricia Dixon

IV. Alternates The Chair sat Alternates Ku and Mathur

V. Agenda **MOTION** to approve the Agenda of October 7, 2002.
M/S: Mohsin/Tuason Ayes: All

VI. Minutes Commissioner MacKenzie asked that under Item IX. New Business, 4. Recreation Fee Increase Proposal, Paragraph 10, Sentence 1, "for Non-Resident" be added. Chairperson Munzel asked that he name be added to "Commissioners Present".

MOTION to approve the September 9, 2002 Minutes as amended.
M/S: Mohsin/MacKenzie Ayes: All

VII. Citizens Forum

Larry Voellger	Julie Cherry
689 Cardiff Place	2312 Lacey Dr.
Milpitas, CA 95035	Milpitas, CA 95035

Mr. Voellger, President, Alliance for the Arts, brought in the suggested ArtWork for the next Art in your Park project which will be located at Murphy Park. The three models presented were:

- 1) Three Totem Poles – 9feet tall with 4foot weathervane. Art work lies in the weathervane with such representations as the Weller Palm, Ohlone Indians, Ford Plant. The medium of this art is metal.
- 2) Arbor Benches – displays wording "Welcome Neighbor". The back of the benches mirrors the foothill skyline.
- 3) Portland Cement Bench with Tiles – 4feet by 5feet. Cement Bench with Individual Tiles representing the Vineyards, music, important Milpitas memorabilia. Back of bench is rounded to mirror the foothill skyline.

Mr. Voellger asked that the Commission write down their comments in a provided notebook, which will be taken back to artists, Milpitas Alliance and Arts Commission. Mr. Voellger informed the Commission that all pieces cost \$15,000.00. 1/3 of the funding will be coming from the Alliance, 1/3 will be donated from Community Foundation Silicon Valley, and the last 1/3 is yet to be determined.

Commissioner Mathur asked if there would be a plaque or type of identifier on the Art telling the public about its purpose and meaning. Mr. Voellger said there would be a plaque.

Commissioner Tuason asked how the Bench piece would be affected by graffiti. Mrs. Cherry answered that the tiles are treated with an anti-graffiti coating. If the piece were marked they would remove the graffiti and re-apply the anti-graffiti coating.

VIII. Announcements/Correspondence

Bonnie Greiner, Recreation Services Manager announced the following events to the Commission:

- October 12th CASP event Bay Area Showcase Chorus. 3PM at the Milpitas Community Center Auditorium
- October 20th City Hall Grand Opening - encouraged to attend even if not volunteering
- Fee Increases approved at October 1st City Council Meeting
- October 18th 7:30PM – Rainbow Theatre begins it's performances of Jungle Book. Runs until October 26th.

Recreation Services Manager, Greiner, informed the Commission of the success of the first Arts Day in Milpitas, with over 200 community members in attendance.

Vice-Chair Mohsin announced that the PTSA would be holding a forum for those running for Milpitas Unified School Board to speak on October 9, 2002 at the Milpitas High School at 7PM.

Commissioner Gill said that he had inquires from members of the Senior Advisor Commission and the Community Advisory Commission about mileage and walking distance signs being placed in public parks. Recreation Services Manager, Greiner, informed the Commission that the Girl Scouts started this project as a community service project. The Public Works Department will be making those signs and placing them accordingly.

Commissioner MacKenzie announced that the last Sunnyhills Community Breakfast was a success with new faces in attendance. The topic was Emergency Preparedness, led by representatives from the Milpitas Fire Department. The next breakfast will have a guest speaker from Century 21 Realty, who will be talking about housing in Milpitas. On October 18th the Sunnyhills Association will be having it's Astronomy night at sundown. On October 19th at the Greater Love Church, a computer learning center will be available to the public at 10am. On October 24th there will be a meet and greet for the public in the Milpitas Police Community Room where all candidates running for office can answer questions.

IX. New Business

1. Childcare Grant Fund Request

Child Care Coordinator, Toby Librande introduced applicant Ms. Samitha Samwawi to the Commission and asked if there were any question about her application. The monies requested would be used for area rugs and a vacuum cleaner.

Commissioner Mohsin asked what the size of the rugs would be. Ms. Samwawi answered that the rugs would be 4'x6'. The floor is tile and is too cold for the children.

Child Care Coordinator, Librande, announced that the response to the increase of monies awarded has been well received and that she foresees the funds for Child Care grants being depleted by December.

MOTION to approve the Child Care Grant Fund Request for applicant Ms. Samitha Samwawi in the amount of \$500.00.

M/S: Gill/Tuason Ayes: All

Vice-Chair Mohsin suggested that the Commission consider making grant money available to preschool providers as well. She asked that this item be placed on a future Agenda for discussion. Council Member Dixon asked if she was suggesting funding for “for-profit” preschools. Vice-Chair Mohsin answered monies would be available for any preschool. Council Member Dixon stated that the Commission would need to be careful with “for-profit” agencies seeking money from the City. She informed the Commission that the appropriate time to go to City Council to ask for increases in monies is halfway through the funding cycle, in April or March.

Recreation Services Manager, Greiner, stated that the item would placed on the November Agenda for discussion as well as a work plan for the Commission that will need to be brought to City Council for approval.

X. Staff Reports

None

XI. Liaison Report

1. City Council

Council Member Dixon announced that the City Hall move went smoothly. She attributed the success of the move to the City Hall project team and the IS Department. She told the Commission that the proposed Dog Park was approved by the Santa Clara County Parks and Recreation Society and will now be going to the County Board of Supervisors for final approval.

2. Community Advisory Commission

Commissioner Mohsin informed the Commission that at the last meeting they had been finalizing plans for the Town Hall Meeting. Council Member Dixon added that the attendance at the meeting was low, which means, to her, that people are either too busy to attend or they are okay on matters that were agendized for this meeting.

3. Senior Advisory Commission

Commissioner Gill informed the Commission that plans for a new Senior Center located next to the DeVries house is currently being discussed.

4. Planning Commission

Commissioner Tuason informed the Commission that the Planning Commission is still reviewing the request for a nightclub at the Great Mall. There is currently no decision and the topic has been continued to the October 23 meeting.

5. Youth Advisory Commission

Recreation Services Manager, Greiner, informed the Commission that the Youth Advisory Commission has directed staff to pursue cooperation with Vans Skate Park in Milpitas in lieu of building a new skateboard park at an existing City owned facility.

6. Milpitas Historical Society

Chairperson Munzel informed the Commission that the Historical Society would be hosting two speakers at the October 9th meeting. Representatives from the Fire Department will be speaking to the group.

XII. Future Agenda Items

- Work Plan
- Funding for local preschool – Discussion

XIII. Adjournment

There being no further business, the Chair adjourned the meeting at 7:48PM to November 4, 2003 at 7:00PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: November 4, 2002

Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd. Committee Conference Room

I. Call to Order Chairperson Munzel called the meeting to order at 7:00PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioners Present: Gill, Krommenhock, MacKenzie, McGuire and Munzel

IV. Alternatives No Alternates were present

V. Agenda **MOTION** to approve the Agenda of November 4, 2002.
M/S: Gill/Krommenhock Ayes: All

VI. Minutes **MOTION** to approve the Minutes of October 7, 2002.
M/S: Gill/MacKenzie Ayes: All

VII. Citizen's Forum No members from the audience asked to speak.

VIII. Announcements/Correspondence

Bonnie Greiner, Recreation Services Manager, announced the following events to the Commission:

- Veterans Day Ceremony – November 11th 9AM at the Milpitas Civic Center Plaza
- Tree Lighting Ceremony – December 1st 7PM at Milpitas City Hall
- Kaisahan CASP Event – December 7th at 3PM Milpitas Community Center. Dinner tickets require a RSVP

IX. Old Business

1. Dog Park Rules

Assistant City Manager, Blair King, informed the Commissioner that by request of the County of Santa Clara, the City of Milpitas has been asked to develop rules for the Dog Park, which will be adopted by ordinance, by the City Council when the lease agreement has been approved. The City Attorney, Greg Haas, representative from the Milpitas dog group, and the Police Department have reviewed the proposed Dog Park rules.

Assistant City Manager, Blair King, then reviewed the proposed rules with the Commission. Assistant City Manager, King, highlighted rules:

#4 – Dog Handlers are responsible for picking up and properly disposing of all feces deposited by their dogs.

#5 – No more than two dogs per handler will be permitted in the park at one time.

#7 – Dogs must be vaccinated and free of communicable illness and disease.

#10 – Dogs displaying aggressive or anti-social behavior are not permitted in the park. Upon signs of aggression or anti-social behavior, the dog will immediately be required to leave the park.

Chairperson Munzel asked how rule #7 would be enforced. Assistant City Manager, King, answered that the rules will be on the honor system of the community who are utilizing the park. It is presumed and expected that patrons who observe those breaking the rules will call the appropriate park contact.

Commissioner McGuire asked whether the issues with the Equestrian group had been resolved. Assistant City Manager, King, answered that that a different site was chosen with a 6' fence and shrubbery to separate the park from horse trails planned. Chairperson Munzel asked when the Dog Park would be completed. Assistant City Manager, King, answered that they expect construction to start in Winter/Spring of 2003.

X. New Business

1. Child Care Grant Fund Request

Child Care Coordinator, Toby Librande introduced applicant's Ms. Araya, Ms. Ding, Ms. Egusa, Ms. Ligon and Ms. Sabo to the Commission. She asked the Commission if there were any questions on the submitted applications. Commissioner MacKenzie asked if Ms. Sabo could give further explanation on the Multi-Cultural Dolls that she wanted to purchase with the grant monies. Child Care Coordinator, Librande, answered that the dolls are through Lakeshore Learning and represent several ethnicity's in modern day. Being able to play with these dolls allows for higher self-esteem and feeling of validity for children who play with the dolls.

Commissioner Krommenhock clarified that if all applications are approved, there will be a balance of \$0.00. Recreation Services Manager, Greiner, answered that yes, there will be no monies left but that staff would go to City Council mid-year and request for additional money.

Child Care Coordinator Librande, told the Commission that Ms. Sabo expressed her gratitude to the City in a conversation with her. Ms. Sabo said she was looking around her house, taking note off all the things that made her business a success and that it was the City's grant monies that had helped her attain the purchase of these products.

MOTION to approve the Child Care Grant Fund request for applicant Ms. Araya in the amount of \$500.00.

M/S: McGuire/Krommenhock Ayes: All

MOTION to approve the Child Care Grant Fund request for applicant Ms. Ding in the amount of \$500.00.

M/S: Krommenhock/Gill Ayes: All

MOTION to approve the Child Care Grant Fund request for applicant Ms. Egusa in the amount of \$500.00.

M/S: Krommenhock/McGuire Ayes: All

MOTION to approve the Child Care Grant Fund request for applicant Ms. Ligon in the amount of \$500.00.

M/S: Krommenhock/Gill Ayes: All

MOTION to approve the Child Care Grant Fund request for applicant Ms. Sabo in the amount of \$500.00.

M/S: MacKenzie/McGuire Ayes: All

2. Commissioner Work Scope for 2003

MOTION to table the Commissioner Work Scope until the January '03 meeting allowing for Commissioner preparation and announcements to the community on the Work Scope meeting, allowing for their input.

M/S: Krommenhock/McGuire Ayes: All

3. December Meeting Holiday Party

Recreation Services Manager, Greiner, asked the Commission what they would like to do for their Christmas Party. There was discussion on having staff look into holding the meeting at the Adobe. After some discussion the Commission expressed that simple finger foods and drinks would be good for the December meeting.

XI. Staff Reports None

XII. Liaison Reports

5. Youth Advisory Commission

Recreation Services Manager, Greiner, informed the Commission that YAC is currently going forward with an agreement with Vans Skate Park to arrange for special accommodations, prices, etc.

6. Milpitas Historical Society

Chairperson Munzel announced that the next meeting was the following Wednesday which will give a history of the Chamber of Commerce.

7. Arts Commission

Recreation Services Manager, Greiner, informed the Commission that the Arts Commission was presented with the next "Art in your Park" proposal from the Milpitas Alliance for the Arts. Murphy Park will be the next featured park. Funding for the art piece is through the Alliance, City of Milpitas and a corporate sponsor.

XIII. Future Agenda Items

None

XIV. Adjournment

There being no further business, the Chair adjourned the meeting at 7:58PM to December 2, 2002 at 7:00PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: December 2, 2002

Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd. Committee Conference Room

I. Call to Order Chairperson Munzel called the meeting to order at 7:03PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioner's Present: Gill, Krommenhock, MacKenzie, McGuire, Mohsin, Munzel, Tuason and Alternates Ku and Mathur

Council Member Liaison Absent: Vice Mayor Patricia Dixon

Staff Present: Recreation Services Supervisor, Kerrilyn Ely, Acting Cultural Arts Coordinator, Renee Lorentzen

IV. Alternates No Alternates were seated

V. Agenda **MOTION** to approve the Agenda of December 2, 2002.

M/S: McGuire/Mohsin Ayes: All

VI. Minutes Commissioner MacKenzie said that he did not recall stating, under New Business, Item #3 December Meeting Holiday Party, "Commissioner MacKenzie asked if Staff would look into having the meeting at the Adobe". Acting Cultural Arts Coordinator, Renee Lorentzen, stated that the inquiry was made but that she would amend it to read as discussion.

MOTION to approve the Minutes of November 4, 2002 as amended.

M/S: Krommenhock/McGuire Ayes: All

VII. Citizens Forum No members from the Community were present.

VIII. Announcements and Correspondence

Recreation Services Supervisor Kerrilyn Ely, informed the Commission of the following events:

- The Tree Lighting Ceremony was a success with approximately 2,000 community members in attendance.
- December 7th Battle of the Bands at the Milpitas Teen Center from 7-10PM.
- December 7th CASP Event Kaisahan Dance Recital at the Milpitas Community Center Auditorium from 3-5PM.
- December 14th Milk and Cookies with Santa at the Milpitas Community Center Auditorium from 10-11AM and 1-2PM. This event is sold out.
- December 13th Rainbow Singers Concert at the Milpitas Community Center.

- December 15th Senior Center Holiday Dinner and Dance at the Milpitas Community Center.
- December 31st New Year's Eve luncheon and dance at the Milpitas Senior Center and Teen Center Dance at the Milpitas Teen Center.
- City Calendars have been mailed.
- Eco Pass Survey, please fill out and return to staff.

Commissioner Krommenhock announced that she had received the brochure on the upcoming CPRS Conference. Acting Cultural Arts Coordinator, Renee Lorentzen, asked for those Commissioners names that did not receive a brochure and are interested in attending to let her know, as she will mail it out.

Commissioner MacKenzie announced that the next Sunnyhills Association Breakfast will be held on December 15th and will be hosted by the Sunnyhills Youth Association.

Commissioner Gill said that a member of the Senior Advisor Commission had asked him to inquire about Hillcrest Park as she noticed it is being poorly maintained. Commissioner Mohsin added that she has been approached about glass in the sand at the tot play area in the park located at the walkthrough on Jacklin Rd. The Commission asked that Staff agendize a park maintenance update for the Commission at the February meeting.

IX. New Business

1. 2003 Annual Commissioners Recognition Dinner

Acting Cultural Arts Coordinator, Renee Lorentzen, asked that the Commission review the (3) gifts available to them, listed in their packet and let her know which gift they would like to receive. The Commission reported the following:

Option A – Saddle Tote Bag

Neil MacKenzie

Option B – Desk Clock

Steve Munzel

Option C – Pen and Pencil Set with Velvet

Kashmir Gill

Frances Krommenhock

Henry Ku

Anuj Mathur

Bob McGuire

Zeya Mohsin

Edward Tuason

X. Staff Reports

None

XI. Liaison Reports

2. Community Advisory Commission

Commissioner Mohsin informed the Commission that the CAC had finished the City Calendar and are continuing tree planting with help from the Sunnyhills Youth Association.

4. Planning Commission

Commissioner Tuason informed the Commission that the Nightclub had withdrawn their permit request until further notice.

XII. Future Agenda Items

- Commissioner McGuire informed the Commission that he was interested in learning the status of the Cuciz Adobe restoration.
- Commission Work Plan
- Elections
- Park Maintenance Update
- Grant monies for Preschools

XIII. Adjournment

There being no further business, the Chair adjourned the meeting at 7:30PM to January 6, 2003 at 7:00PM.